Ashfield U3A Policy Document

Sharing information with U3A members

1. Information which should be shared;

Any information which may be of use to members should be shared, so long as it is not of a Religious or Political nature, as advised by TAT.

Previous examples include:

An offer from the Fire Brigade to install free smoke detectors

Representatives from other organisations including other U3As inside and outside NNNG – i.e. holidays.

Requests to advertise fund raising events for other charitable organisations.

Advertising of events which might interest members – concerts, exhibitions, local authority events etc..

Deaths / illness of members has long been an issue. If families agree, funeral information can be put on the notice boards. It may be appropriate that the death of a long-time member should be announced.

There will not be a minute’s silence!

Information can be shared on a ‘Monthly Notices’ board.

1. How information should be shared.

Information can be shared in five main ways – at U3A monthly meetings, on the Information Boards, at interest group meetings, by email through the Beacon system, by post.

The actual method used will depend upon the circumstances:

1. Information directly relevant to interest groups can be given to group members without a request to the committee.
2. If a member wishes to give information at a meeting, the chairman must be asked. If the chairman is not sure of the relevance, he / she should consult with at least two committee members.
3. If it is felt that information should be distributed to all members, this should be done via the Beacon system, with information passed to those without email either in the Newsletter or by post if necessary.
4. Exceptional circumstances.

In exceptional circumstances, a committee member may feel that information should be shared without full committee approval. Ideally, agreement from at least two other committee members should be sought. If agreed, the information should be shared by email through the Beacon system and by post for those without email.

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